



## *Marché Créole Registration Information*

### **Rules**

- 1. Exhibitor must supply their own insurance and agree to indemnify Marche Créole, ArtEgg Studios, Heritage Foundation and the owner of the location Arbor Development Company of any liability. A minimum of \$1 million in general liability is required, with Arbor Development Marche Créole and the Heritage Foundation named as additional insured. If you do not have insurance, you may wish to contact:**  
[www.campbellriskmanagement.com/vendors-and-producers](http://www.campbellriskmanagement.com/vendors-and-producers);  
<https://www.fliprogram.com/>;  
<https://www.trustedchoice.com/n/44/farmers-market-insurance/>;  
<https://www.theeventhelper.com/vendor-insurance> or you current insurer.  
**All vendors must have a valid insurance certificate on file in order to exhibit.**
- 2. Exhibitors must display, or keep handy, a copy of their business license and/or insurance in case of an inspection.**
3. Application fee, rent and deposit (if necessary) are due 2 weeks prior to market. No refund will be given unless written cancellation is received one week prior to the scheduled MarcheCréole.  
This is a rain or shine market with limited covered spaces.
4. Each exhibit space is approximately 10'x10'. Spaces are pre-assigned, based on date of receipt of reservation, frequency of participation and specific needs of exhibitors.
5. A space plan will be distributed via email provided the Friday before market unless otherwise is arranged and posted on [www.marchecreolenola.com](http://www.marchecreolenola.com). Annual exhibitor will be given priority.
6. Exhibitors must supply all exhibit furnishing, including table, chairs, canopies, displays, personal trash receptacles, etc. Marche Créole will provide restroom and wash station. The space will also include trash receptacles and small standing tables.
7. Every effort will be made to accommodate all exhibitors in covered space in the case of inclement weather.
8. Set-up begins at 8 am. Please check in by 9am to confirm attendance and begin preparation. The market opens at 10am and closes at 2pm.
9. Reservations will be honored until 9:30am on market day.

10. Exhibitor must take care of grounds, clean up and remove trash. Failure to do so will result in forfeiture of deposit. The deposit is \$10 per market (cash in/cash out the same day – exhibitors who follow the rules are exempt from the deposit.)
11. All sales must be made on a guaranteed as represented, money-back basis.
12. All exhibitors are responsible for collection and payment of city and state sales tax. Marche Créole does not collect or pay tax.  
**Marche Créole is located in the Broad Street Cultural Products District, unique items made and sold in the district are eligible for sales tax exemption.**
13. All goods for sale must be made or grown locally by the artist or be of historic value (artist made works that provide education or broaden understanding of cultural heritage) to qualify for MarcheCréole space.
14. The management reserves the right to reject any Exhibitor for any reason.
15. Deposit will be refunded if all market rules are followed.

**Payment (if applicable) and registration are due 14 days in advance of market day.**

**Marche Créole is weekly Community Market operating rain or shine and is a project of the Heritage Foundation for Arts and Cultural Sustainability (HAF) located at ArtEgg Studios.**

#### **Location**

ArtEgg Studios

**1001 S Broad St, New Orleans, LA 70125**

ArtEgg Studios is located under the South Broad Street Overpass (over Earhart Blvd./across from the Times Picayune on Euphrosine and opposite Restaurant Depot on Earhart Blvd). Use GPS 3928 Euphrosine and you'll be able to find us easily.

**Visit [ArtEggStudios.com](http://ArtEggStudios.com) or [Marchecreolenola.org](http://Marchecreolenola.org) for more information.**

***Marche Créole***

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[marchecreolenola.org](http://marchecreolenola.org)*